zoom webinar setup

URL: zoom.us

We use zoom webinars for program launches (like a 3-webinar series before Breakthrough Planning).

The difference between zoom webinars and meetings is chiefly that in a webinar, the host has more control over attendees than in a meeting where all the attendees get seen and can mute themselves, etc.

① Boxes to check for a webinar ☐

Registration	☐ Required

Video	Host	⦿ On ○ Off
	Panelists	⦿ On ○ Off

Audio	○ Telephone Only ○ VoIP Only ⦿ Both
	Dial from **United States** Edit

Webinar Options	☐ Require webinar password
	☑ Q&A
	☑ Enable Practice Session
	☑ Record the webinar automatically ○ On the local computer ⦿ In the cloud

② Panelists ☐

You generally would set up ("invite") a Panelist before the webinar - you can do this at the same time you're setting up the webinar.
- Panelists have pretty much the same control over the webinar as the host.
- If you are the host and are interviewing a guest, you would make them a panelist.

- If you want to do Q&A live, then you would "promote" that attendee to Panelist just for the time you're talking with them.
- You might also want your Assistant to be on the webinar as a Panelist to support you, monitor the chat, etc.

Panelists

Invite a person or a Zoom room as a webinar panelist

Name	Email/Zoom Rooms
Liz Gilson	liz@revenuebreakthrough.com

3   zoom info

ph number for zoom sales - 888 799 9666

zoom webinar - $45/month

zoom Pro (for meetings) - $15/month - means that you can record in the cloud and also have meetings longer than 40 minutes.

Free Training:
- Zoom Video Tutorials
- Weekly Zoom Meetings and Webinar Training